


Department of Early Learning

Policy Title:	10.1.5 Emergent On-call Response Policy		
Procedure:	See Attached		
References:	RCW 43.215.120		
Applies To:	Licensing Staff	Contact:	Provider Partnership Division
Effective Date:	10/1/09	Review Date:	4/1/11 Created on: 4/1/08
Reviewed:	<input checked="" type="checkbox"/> Licensing Policy Administrator <input checked="" type="checkbox"/> LPART <input checked="" type="checkbox"/> SAMs		
Other Review (list)			
Director Approved:			

DEL is responsible for licensing activities to ensure that standards of health and safety are present in child care facilities in accordance with RCW and WAC regulations. The term "child care facility" is used to indicate licensed family child care homes, child care centers and school-age programs.

Purpose

To clarify and standardize the agency emergent on-call response process to ensure children's safety in licensed child care facilities.

Policy

- I. DEL staff will collaborate with Division of Licensed Resources/Child Protective Services (DLR/CPS) staff when responding to emergent situations after normal business hours to ensure children's safety in licensed child care facilities.
- II. If DEL determines children are in imminent danger, DEL on-call staff will contact the Assistant Service Area Manager (ASAM) or designee for that service area. The ASAM or designee will coordinate with the licensee, local law enforcement and DLR/CPS to ensure the safety of all children in the licensed child care facility. The ASAM or designee will determine a plan for licensing action. If an ASAM is unavailable, then the Service Area Manager (SAM) may be contacted.
- III. The DEL licensor or the supervisor for that facility will notify the legal guardian of each child alleged to be the victim of abuse or sexual misconduct at the first opportunity but in all cases within 48 hours (RCW 43.215.120).

Attachments

Emergent On-call Response Procedure